

## **MUAC 3533/5533 Applied Private Lessons (Jazz Voice)**

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**Objectives:** To focus on the technique and style of solo jazz vocal performance, identifying and strengthening underdeveloped skills, and establishing strong practice habits.

### **Required items to bring to each lesson:**

1. Recording device – record each lesson and listen back during the week
2. Fake book or other music papers (or digital format)
3. Water bottle, full!
4. Folder containing your notes and handouts (exercises, etudes, etc.)

**Warm your voice up prior to each lesson, even though we will do exercises together in your lesson!**

### **Attendance Policy**

1. Lessons are 50 minutes long, allowing you 10 minutes to get to your next class.
2. Please arrive to your lesson on time.
3. Consistent tardiness will result in a lower overall lesson grade.
4. If you miss a lesson without notifying me in advance (unexcused), I will not make up the lesson.
5. If you know in advance that you can't make it to a lesson, you have two options: you may look at the schedule outside my door and swap times with another student for that week (this is the BEST option!). It is YOUR responsibility to contact that student to arrange the swap and then let me know what's happening. Or, you can tell me more than a day in advance of your need to cancel and I will attempt to schedule a make-up lesson (although it may not be possible that same week).

### **Grading**

Each week, you'll be given assignments (transcription, vocal exercises assignment, piano goal, song to memorize and interpret, etc.), which you'll perform at the following lesson. I'll specify my expectations here, grading your weekly assignment performances and recording a weekly grade. Keep your standards high – don't forget, these lessons are for you! Your final grade will break down as follows:

Lesson grades: 65% (13 weeks x 5% each week – .5% attendance, 4.5% preparedness)

Final jury: 35%

- A = Completely prepared; all assignments completed with excellent quality  
B = Moderately prepared; most assignments completed with good quality  
C = Somewhat prepared; some assignments completed with good quality, others not at all or poor quality  
D = Poorly prepared; most assignments not completed or with very poor quality  
F = Not at all prepared.

### **Office of Disability Accommodation**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940.565.4323.

### **Financial Aid Satisfactory Academic Progress (Undergraduates)**

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

### **Financial Aid Satisfactory Academic Progress (Graduates)**

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

### **Academic Integrity**

Academic Integrity is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with the University Policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of "F" in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at: <http://vpaa.unt.edu/academic-integrity.htm>.

### **Student Behavior in the Classroom**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at: [www.unt.edu/csrr](http://www.unt.edu/csrr).